



STATE OF NEW YORK
DEPARTMENT OF HEALTH

Corning Tower The Governor Nelson A. Rockefeller Empire State Plaza Albany, New York 12237

Richard F. Daines, M.D.
Commissioner

Wendy E. Saunders
Chief of Staff

(Date)

(Superintendent's Name)
(School District)
(Street Address)
(Town, State Zip)

Dear: (Superintendent's Name)

The (School Name) within your School District has been randomly selected by the New York State Department of Health (NYSDOH) Bureau of Dental Health to participate in the Oral Health Surveillance survey for 3rd graders. The survey will collect data on tooth decay and treatment needs of 3rd graders across New York State.

On behalf of the New York State Oral Health Technical Assistance Center (TAC), I request your permission to contact the Principal of (School Name) to schedule screening dates during normal school hours of operation that are convenient for the school's staff and 3rd graders schedules. The parents of the 3rd grade children will be required to sign a written consent to receive the free screening. (Please see enclosed copy of cover letter and questionnaire form both in English and in Spanish to be distributed to all families with 3rd grade children within the identified School).

We also will contract with trained dental professionals from across the State to travel to the identified school sites to conduct the oral health screenings. The data collected will be given to NYSDOH for their analysis and evaluation.

NYSDOH will generate reports on their findings and provide the information to partners, including your County Health Department letting them know where they rank in relation to the New York State Prevention Agenda.

I have enclosed a copy of the NYS Oral Health Plan Questionnaire to be shared with your Administrative Health Coordinator.

Please feel free to contact WillieMae Cliett with any questions you may have regarding this project at (585) 325-2280 (x304). Otherwise, I will proceed in contacting the identified School's Principal to set up screening dates. Thank you.

Sincerely,

Dr. Dolores Cottrell-Carson
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Enclosures